

**EXECUTIVE
WEDNESDAY 22 MAY 2024
DECISION SHEET**

PLEASE NOTE: Set out below is a summary of the decisions made by the Executive on Wednesday 22 May 2024. Further details of the discussion and decision making for each item can be viewed in the minutes of the meeting.

Agenda Item No.	Title of Report	Decision
1	APOLOGIES FOR ABSENCE	Cllr C. Smith and Cllr D. Smith (Cllr Lymer in the Chair)
3	QUESTIONS	1 written question
4	TO CONFIRM THE MINUTES OF THE MEETINGS HELD ON 27 MARCH 2024 AND 18 APRIL 2024	Agreed.
5	EXECUTIVE APPOINTMENTS 2024/25	That <ol style="list-style-type: none"> 1. -The appointment of Councillors to serve on the Executive and responsibility for Portfolios, as allocated by the Leader of the Council, be noted. 2. The appointment of Councillors as Executive Assistants by the Leader of the Council be noted. 3. The appointment by the Leader of the Council of Executive Members to serve on the Health and Wellbeing Board for 2024/25 be noted.
6	PROVISIONAL FINAL ACCOUNTS 2023/24	That <ol style="list-style-type: none"> 1. The provisional revenue and capital outturns for the 2023/24 financial year and the earmarked balances on the General Fund as at 31st March 2024 be noted; 2. The variations in 2023/24 impacting on the Council's 2024/25 financial position as detailed in paragraph 5.1

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		<p>of the report be noted;</p> <ol style="list-style-type: none"> 3. The comments from Chief Officers as detailed in Appendix 2 of the report be noted. 4. The requests for carry forwards totalling £888k (net) as detailed in Appendix 6 of the report be approved, subject to the funding being allocated to the Central Contingency in 2024/25 to be drawn down on the approval of the relevant Portfolio Holder. 5. The changes to the central contingency sum as detailed in paragraph 3.5 of the report be agreed. 6. Council be recommended to agree to the drawdown of £2,670k from the Business Rates Risk Reserve as set out in para 3.9.1 of the report. 7. The transfer of £469k from the Payment in Lieu Reserve for Temporary Accommodation reserve to the LBB owned affordable housing reserve as detailed in paragraph 3.8.3 of the report be agreed. 8. Council be recommended agree to the reduction in contribution of £6,319k from the Collection Fund surplus set aside earmarked reserve as set out in para 3.9.2 of the report.
7	<p>CRM REPLACEMENT CAPITAL PROJECT - CRM & WEBSITE REDESIGN CLOSURE REPORT AND WEBSITE PHASE 2 OPTIONS</p>	<p>That</p> <ol style="list-style-type: none"> 1. Under the CRM capital programme, the completion of the software implementation and website redesign upgrade project of a value of £491k leaving a remaining value of £270k allocated to this programme be noted. 2. It be agreed that the £270k

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		underspend be returned to the capital programme.
8	PROCUREMENT OF A SPECIALIST STOP SMOKING SERVICE	<p>That</p> <ol style="list-style-type: none"> 1. The commencement of a tender process for a Specialist Stop Smoking Service for a four year contract commencing 1st April 2025, at an estimated annual value of £472,889 (estimated whole life value of £1,891,556) be approved. 2. It be note that the proposed annual contract value is made up from £200k from the substantive Public Health Grant together with approximately £272,889 DHSC ring fenced annual grant until 2029 which will be adjusted on an annual basis according to Bromley’s estimated smoking prevalence. 3. Authority be delegated to Chief Officer in consultation with the Portfolio Holder to draw down and authorise the annual allocation of the DSHC Stop Smoking Grant for the life of the contract and to vary the scope and value of the contract accordingly subject to the grant conditions specified by the DHSC.
9	BROMLEY HEALTH & WELLBEING CENTRE, CHURCHILL COURT - REFURBISHMENT, LEASE & CONTRACT AWARD	<p>That</p> <ol style="list-style-type: none"> 1. The award of contract for the works contract for the Health and Wellbeing Centre as detailed in the accompanying Part 2 report be approved. 2. The total capital budget allocation, as set out in the accompanying Part 2 report, to be resourced from joint LBB / NHS Capital funding provisions, be approved. 3. The Council capital contribution as set out in the accompanying Part 2 report be approved. 4. The grant of a 25-year lease by the Council to the Dysart Surgery in accordance with the commercial terms set out in the accompanying Part 2 report be approved.

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		<p>5. Authority be delegated to the Director of Housing, Planning, Property and Regeneration, in consultation with the Director of Finance, the Director of Corporate Services and the Resources, Commissioning and Contract Management Portfolio Holder, to determine and finalise all necessary commercial terms and financial arrangements.</p> <p>6. Authority be delegated to the Assistant Director of Legal Services to enter into all relevant legal and ancillary documentation and agreements relating thereto.</p>
10	CONSIDERATION OF ANY OTHER ISSUES REFERRED FROM THE EXECUTIVE, RESOURCES AND CONTRACTS POLICY DEVELOPMENT AND SCRUTINY COMMITTEE	None.
11	LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006 AND THE FREEDOM OF INFORMATION ACT 2000	Executive agreed to move to Part 2.
	EXEMPT MINUTES OF THE MEETINGS HELD ON 27 MARCH 2024 AND 18 APRIL 2024	Part 2 minutes agreed.
	PART 2 CRM REPLACEMENT CAPITAL PROJECT - WEBSITE REDESIGN UPDATE REPORT	Noted.
	PART 2 BROMLEY HEALTH & WELLBEING CENTRE, CHURCHILL COURT - REFURBISHMENT, LEASE & CONTRACT AWARD	The Executive agreed the recommendations outlined in the report.

The meeting ended at 7.46 pm.

Philippa Gibbs
Democratic Services
13/06/24